

## Booth Package

Items provided in your booth, per exhibitor:

- 8' High Backwall Drape with 3' High Sidewall Drape
- 7" x 44" Cardstock Identification Sign

## Show Colors

Show Drape Color(s): Grey, White

Aisle Carpet Color: Peacock

## Exhibit Show Schedule

### GENERAL EXHIBITOR MOVE-IN

Monday, March 20, 2023 · 8:00AM to 6:00PM

Tuesday, March 21, 2023 · 8:00AM to 6:00PM

### EXHIBIT HOURS

Wednesday, March 22, 2023 · 9:00AM to 5:30PM

Thursday, March 23, 2023 · 9:00AM to 5:30PM

Friday, March 24, 2023 · 8:30AM to 3:30PM

### EXHIBITOR MOVE OUT

Friday, March 24, 2023 · 3:30PM to 6:30PM

### FREIGHT REROUTE BEGINS\*

\*All outbound carriers must be checked in by this time

Friday, March 24, 2022 | 7:00PM

## IMPORTANT DEADLINES

### Discount Price Deadline for Custom Shepard Rentals

Monday, February 20, 2023

### Exhibitor Appointed Contractor Notification Deadline

Monday, February 20, 2023

### First Day for Warehouse Deliveries Without a Surcharge

Monday, February 20, 2023

### Discount Price Deadline for Standard Shepard Orders

Wednesday, March 1, 2023

### Last Day for Warehouse Deliveries Without a Surcharge

Monday, March 13, 2023

### Last Day for Warehouse Deliveries\*

Friday, March 17, 2023

\* Date indicated is last day freight can arrive to advanced warehouse  
with guarantee of delivery to booth for exhibitor move-in.

### First Day Freight Can Arrive at Show Site

Monday, March 20, 2022 | 8:00AM

## Shipping Addresses

### ADVANCE WAREHOUSE SHIPMENT ADDRESS

*Exhibiting Co. Name & Booth Number*

TESOL

TForce - c/o Fern c/o Shepard Exposition Services

6700 NE 59th Pl,

Portland, OR 97218

Warehouse hours: Monday - Friday 8:00AM - 4:00PM

### DIRECT TO SHOW SITE SHIPMENT ADDRESS

*c/o Shepard Exposition Services*

*Exhibiting Co. Name & Booth Number*

TESOL

Oregon Convention Center

777 NE MLK Jr. Blvd.

Portland, OR 97232-2742